



SYLLABUS AND COURSE REQUIREMENTS (available for 3 graduate credits)

EDUX 7590H Educational Leadership: An Introduction
EDUX 7591H Educational Leadership: Implications for the Classroom
EDUX 7592H Educational Leadership: Influencing Your Community

Course Description

This course is designed to examine how a teacher's previous leadership experiences (department chair, accreditation team member, extra-curricular advisor, etc.) have influenced his or her teaching. Students will summarize, reflect, evaluate and further research various areas of leadership. This is a creative and unique opportunity for teachers to gain university credit as they analyze their previous leadership experiences, enhance their instructional practice, and establish future goals for their classroom.

Course Requirements (General)

Once a student has registered for the website and enrolled with CCC for this course, he or she must complete the following requirements.

3-unit course:

1. Leadership Worksheet
2. Journal Log
3. Summary Paper
4. Article Reviews and Evaluation
5. Reflection and Application Paper

Course Requirements (Detailed)

Once a student has enrolled with CCC/VU for this course, he or she must complete the following requirements.

Course Overview:

1. **Leadership Worksheet:** First, complete the **Previous Leadership Worksheet** and submit the assignment in the **Course Workshop** tab of your personal folder (see [Submitting Coursework](#) details below).
2. **Journal Log and Activities:** Record the hours from your Previous Leadership Worksheet in your **Journal Log** to partially or fully meet the required 45 hours of active instructional learning for this course. The hours used for this log may not be used toward any other CCC/VU course.
 - Previous Leadership Experience hours (from the Leadership Worksheet) must make up a **minimum** of half or more of the required instructional learning hours for this course. Active instructional learning activities such as reading books or articles, doing research, or viewing videos or DVDs on the course topic also may be included in the Journal Log. To see other **examples of learning activities that may be used to meet the requirement for Journal Log hours**, [click here](#).
 - Activities and hours entered in the Journal Log must be separate from and in addition to the time required to complete (write) the homework assignments listed for this course (i.e., Summary Paper, Article Reviews and Evaluation, Reflection and Application Paper).
3. **Summary Paper:** Use the **summary guiding questions** provided to describe the leadership roles in which you have been involved and submit the assignment in the **Course Workshop** tab of your personal folder (see [Submitting Coursework](#) details below).

- 4. Article Reviews and Evaluation:** Read two educational articles that pertain to leadership roles in which you have been involved. Select articles from an educational database provided to the students, and write a response to the **article review guiding questions**. The assignment must meet the standard and quality of graduate-level work.
- 5. Reflection and Application:** Use the **reflection guiding questions** provided to assess your previous leadership experience and explain your goals for improving classroom instruction or school leadership, including how your classroom and/or leadership practice may be enhanced. Participants must submit a reflection and application assignment that meets the standard and quality of a graduate-level paper.

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Submitting Coursework

Upon enrolling for this course, templates for assignments will be available for you to download in the **Course Workshop** tab of your personal folder (see **TRACK YOUR PROGRESS** located at the top right side of each CCC webpage after you log in). These templates also are available in the Course Material Templates section on each course detail page. All coursework must be uploaded and submitted electronically into your Course Workshop located in your personal folder. All course requirements must be submitted within **six months** from the date of course enrollment and must be original. You will receive a grade by email within 2-3 weeks of course completion.

Self-Paced Format

An instructor is assigned to your course, and your instructor will grade your assignments. The courses are self-paced and easy to follow; therefore minimal contact with the instructor will be necessary. However, if for some reason you need additional clarification, please contact: courses@collegecreditconnection.com. If necessary, we will forward your request directly to your instructor. For technical assistance, please contact tech@collegecreditconnection.com.

Assignment Templates

As previously stated, templates for course assignments will be available for you to download in the **Course Workshop** tab of your personal folder (see **TRACK YOUR PROGRESS** located at the top right side of each CCC webpage after you log in). Save the assignment templates on your computer or flash drive and complete each assignment. Once completed, upload and submit your assignments electronically (see [Submitting Coursework](#)).

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Examples of Journal Log Instructional Learning Hours:

In addition to **previous leadership activities**, instructional learning and application activities such as reading books or articles, doing research, or viewing videos or DVDs on the course topic may be included in the Journal Log. If further hours are needed, below are a few examples of the type of instructional learning and application activities that may be used to meet the requirement for additional Journal Log hours:

- Reading additional articles or books for further research on the course topic;
- Viewing additional videos, DVDs or webinars related to the course topic;
- Observing, interviewing or collaborating (email, phone, in-person) with other colleagues and educators on the course topic;
- Examining online research of State and/or National Standards related to the course topic;
- Reviewing online research related to course content and/or assignments;
- Visitation and research of venue sites related to the course topic and/or assignments;
- Developing lesson plans or class projects that connect the knowledge learned in the course to your classroom grade level, subject area and/or curriculum (note: may not include on Journal Log if this activity was used as part of a required homework assignment);

- Creating Smart Board lessons, PowerPoints, Keynote presentations or iMovies related to the course topic (note: may not include on Journal Log if this activity was used as part of a required homework assignment)